



THE MICROFINANCE SUPPORT CENTRE LTD

BID NOTICE UNDER OPEN DOMESTIC BIDDING

**Invitation to bid for Procurement of Consultancy Services
for the Development of the New MSC Strategic Plan 2025-2030.
Ref; - MSC/CONS/24-25/00003**

- The Microfinance Support Centre has allocated funds to be used for the acquisition of **Consultancy services for the Development of the New MSC Strategic Plan 2025-2030.**
- The Entity invites your sealed proposals for the provision of the above services.
- Bidding will be conducted in accordance with the with the Open Domestic Bidding method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 order 2021 and the PPDA Regulations, 2023 and the procedures described in Part 1: Proposal Procedures.
- The Request for Proposal's documents in English may be purchased by interested bidders upon payment of a non-refundable fee of **UGX.500,000/=**. Payment Details can be obtained from the address at 6 below.
- Proposals must be delivered to the address below at 6 at or before 11:00am on 13th September 2024. All Proposals must be accompanied by **Proposal Security of UGX.6,000,000/=**. **The Proposal security must be valid until 13th March 2025 and shall be in the form of a Bank Guarantee from any reputable commercial bank regulated by Bank of Uganda.** Bids will be opened in the presence of the bidders or their representatives, who choose to attend on 13th September 2024 at 11.30AM.
- Documents may be inspected, issued, delivered and shall be opened at: **MSC Head Office Plot 32, Nakasero Road Kampala**
- Please inform us, upon receipt: that you received the letter of invitation; and whether you will submit a proposal alone or in association.
- The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Issue of invitation to bid letter	1st August 2024
b. Pre-proposal meeting	21st August 2024 @ 11:00 Am
c. Proposal closing date	13th September 2024.@ 11:00 AM
d.Evaluation process	Within 20 working days from technical proposal closing date for technical evaluation and 3 working days from opening of financial proposals for financial evaluation in the case of two stage submission
e. Display and communication of best evaluated bidder notice	Within 5 working days from Contracts Committee approval of evaluation report
f. Contract Signature	After expiry of at least 10 working days from display of the best-evaluated bidder notice and Attorney General's approval

**Accounting Officer
The Microfinance Support Centre Ltd**